



## Artist Submission Guidelines

The San Jose Institute of Contemporary Art is a non-profit art gallery with the mission of exhibiting forward-looking, thought-provoking, and exciting contemporary art by emerging and established artists from the Bay Area and beyond.

### **What your unsolicited submission may be considered for:**

At this time the San Jose ICA will consider your submission for solo and thematic group shows and the Annual Fall Auction.

*Solo and Group Shows:* The ICA is committed to providing opportunities for artists to exhibit in thematic group shows and solo exhibitions.

*The Annual Fall Auction* is a juried fundraiser and an opportunity to participate in an ICA exhibition while exposing your art to South Bay collectors. If selected, artists have the option to receive 20% of the auction sale price. The ICA starts selecting work in July, the auction exhibition is in October.

### **About the Review Process**

Artwork submissions are reviewed first by the Chief Curator and Curator as well as by a Curatorial Committee made up of ICA Board members, arts professionals from the region and the ICA Executive Director. Reviewing proposals is a highly competitive process as the ICA receives many applications each year. Artists are selected on overall quality and innovation. Submissions are reviewed every three to six months. However, it may take up to six months before your application is reviewed.

### **What you should include in your submission:**

#### **Digital Documentation**

- 10-15 images (digital images only, please). Please label your JPEG files with your name and a number that corresponds to an annotated image list (see below)
- Video artists may submit one DVD with multiple works on it

#### **Please provide documents of the following:**

- Annotated Image List: With each image include title, year made, medium and dimensions.
- One paragraph Artist Statement
- Current resume with contact information, including telephone and email address
- Support materials which may include press clippings, postcards and materials from past exhibitions

**IF YOU WANT YOUR MATERIALS RETURNED, include a self addressed stamped envelope. The ICA will not return your materials unless you provide an SASE.**

Send your materials to:  
Curatorial Committee  
SJICA  
560 South First Street  
San Jose, CA 95113

Thank you for your interest in the San Jose Institute of Contemporary Art!  
We look forward to hearing from you.